

# DISCLOSURE AND REQUEST OF CONSENSUS FOR THE TREATMENT OF PERSONAL DATA ACCORDING TO EU REGULATION 679/2016 AND ITALIAN LAW ON THE SUBJECT MATTER.

Our Company, in order to select professional figures in its structure, offers the possibility of submitting through the site your own spontaneous candidacy. To this scope, we ask the candidate to provide every data useful to verify the suitability to work within the Company. Therefore, as per art.13 of European regulation 2016/679 - "Regulation relative to the protection of physical people regarding the treatment of personal data, as well as the free circulation of such data" (hereafter, the "Regulation"), and also the Italian law on the subject matter, we offer hereafter the disclosure relative to the treatment of Your Own Data.

# 1 Mode of treating data

The Owner of the treatment receives and treats Its data with respect and the utmost attention. Your data will be treated on paper and electronically. Of the received data, the Owner will take care of: 1.the exact registration, so that the data corresponds to what declared; 2.the updating of the data should it vary as per your communication; 3. the saving of the data in a shape that allows Your identification for a period not superior to the one necessary, depending on the purposes the data has been gathered.

# 2. Objective of the treatment

We ask you your Data to understand if you are the professional figure we are looking for. The data we ask for, for instance the attachment of a CV, is gathered to verify if the professional figure of the candidate is in line with the needs of the Company and, therefore, to select the correct personnel to insert in our structure. The Owner of the treatment can remove the received data from its archives if the data result inexact, incomplete or not updated. The handling of the requested data by the Owner of the treatment is discretionary. However, the missed handling will not grant you the opportunity to send your spontaneous candidacy.

## 3. Sensitive data

To treat sensitive data perhaps contained in your CV we ask You an explicit consent which you can revoke in any moment. 3.1. If the provided information contain sensitive data (that is data that reveal ethnical origins, religious beliefs, philosophical beliefs or political beliefs, and also data reveling the candidate's health and sexual life), such data can be treated by the Owner of the treatment only with Your explicit consent. To such extent, the Owner of the treatment asks You and explicit consent to the data treatment. In lack thereof, the candidate cannot send its spontaneous candidacy. Your consent can be revoked in any moment, but without affecting the legality of the treatment before the withdrawal, by sending an email to the address on this disclosure.

#### 4. Where data can circulate

Personal data can be treated by third parties who are, for instance, suppliers of services nominated as Responsible from the Company or from personnel of the Company or from collaborators of the Company itself, in quality of subjects authorized to the treatment of personal data and to this scope trained by the Company itself in their respective spheres of competence.

You can obtain a complete list of the personnel responsible for the treatment chosen by the Owner by contacting the Owner itself, as the following paragraph 5 indicates.

With reference to the objective of treatment specified in paragraph 1, Your personal data could be released to the following categories of subjects who can act as responsible agents chosen by the Company itself that is as subject authorized to the treatment of data because of the Company's will. In particular, a: club for the group, external consultants for recruiting purposes, the selection and evaluation of personnel, the management of conflict, legal assistance, offices and companies dealing with assistance and consultancy, in view of existing relationships; \* Companies of electronic or IT services, which are in control of management concerning the contractual obligations (stipends, food stamps, management of IT systems, subjects that deal with data entry, etc.). Your personal data can be transmitted even to other subjects who own the treatment, on the basis of the specific consent you offer, and will treat your data as established in their privacy statements, which we welcome you to review carefully.

#### 5. Diffusion of the data

Your data will never be diffused, published, exposed or given to indeterminate subjects.

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### 6 Saving of the data

Your data will be saved for as long as we deem necessary for your selection. You personal data will be saved for the necessary period to evaluate the needs of employment of new personnel and, in any case, for no longer than a year from the reception date.

## 7. The Owner of Treatment

The Owner of treatment Krea Costruzioni Srl has headquarters in Perugia, Viale Roma 1, (06121). You can contact the Owner in any moment using Your channels of communication ("To the Attention of the Owner for the protection of data"): you can send an email to the address <u>info@kreacostruzioni.com</u> or you can write a postal mail to the headquarters above listed.

## 8 Foreign transfer of personal data and diffusion of such data

Your data can be transferred abroad, principally within the EU, however they could even be transferred to non-European countries, always while respecting the existing laws and adopting measures aiming at granting the necessary levels of security. In particular, where the transfer took place towards non-European countries and in the absence of decisions in the matter by the European Commission, the transfers will happen on the basis of the "Standard Contractual Clauses" produced by the Commission itself, to grant a correct treatment. You can always contact the Owner of the Treatment to the contacts listed in the preceding paragraph (par.7) in order to have exact information on the transfer of your data and the specific place of their collation. Your personal data will not, in any circumstance, be diffused.

## 9 Your rights (art.15, 16, 17, 18, 20, 21 of the Regulation)

According to artt.15,16,17,18 20, 21 of the Regulation, You have the right to access your personal data, obtain information about the treated data, the objectives and modalities of the treatment; You can obtain the correction and the update of the data, you can ask the limitation of the realized treatment (included the oblivion and cancellation right); You can oppose yourself for legitimate ends to the treatment of the data and exert your right to the portability of data; you can present a complain with the control Authority.

To exert Your rights, we kindly ask you to address your request to the Company specified above, "to the Attention of the Owner of Treatment": Viale Roma 1, Perugia (06121), or via email to <u>info@kreacostruzioni.com</u>

Krea Costruzioni s.r.l.